

**Spencer Town Council Regular Meeting
February 21st, 2012 at 7 p.m.
Municipal Building
90 N. West Street
Spencer, IN 47460**

Board Members present: John Stantz, Dean Bruce, and Cynthia Hyde

Also present: Clerk-Treasurer Cheryl Moke, Town Attorney Richard Lorenz, Sewage Dept. Supt. Shelley Edwards, Tami Snodgrass, and Denise Shaw

MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG

IN THE MATTER OF APPROVAL OF MINUTES FOR January 17th 2012 REGULAR MEETING

Dean Bruce made a motion to accept the minutes as written, seconded by Jon Stantz and the motion passed 3-0.

IN THE MATTER OF PUBLIC ISSUES

Tami Snodgrass spoke to the Town Board requesting additional parking spaces to accommodate individuals who come to the courthouse to make tax payments between the dates of April 30th and May 8th. After discussion, it was decided to approve the request, adding that it would include election voting as well. Sam Hobbs agreed to create signs that indicated this to post on 10 existing parking meters.

Jon Stantz made a motion to approve the request by Tami Snodgrass to allow 10 parking spaces dedicated to individuals making tax payments, and additionally for voters for the time period of April 8th thru May 8th. The motion was seconded by Dean Bruce and passed 3-0.

IN THE MATTER OF THE POLICE DEPARTMENT

Marshal Richard Foutch presented a report for police calls for 2011 compared to 2010. He noted that violent crimes were up in 2011 compared to 2010.

IN THE MATTER OF THE STREET DEPARTMENT

No report

IN THE MATTER OF THE SEWER DEPARTMENT

Three sewer adjustments were requested. The adjustments 201 west Morgan, 279 W Jefferson, and 826 West Highway 46 were presented for the amounts of \$633.84, 174.31 and \$688.05 respectively. All three adjustments met the criteria set forth in the ordinance.

Dean Bruce made a motion to approve the leak adjustments as presented. Jon Stantz seconded the motion, and it passed 3-0.

IN THE MATTER OF THE FIRE TERRITORY

Dale Bush, President of the Owen Valley Fire Territory, reported to the board that they were currently in the market for an equipment truck. They are considering a used one that will cost approximately \$100,000, but are still investigating other possibilities. Mr. Bush also said he, along with the Clerk-Treasurer, are exploring possible financing options as well.

IN THE MATTER OF THE ATTORNEY

Richard Lorenz requested, for the purposes of streamlining processes, that Sheila Reeves of the Building Department, be the contact for applications to the Town Planning Board. It will be her responsibility to prepare a packet with the necessary forms and documents and provide them to the Planning Board to act upon. The Town Board agreed that this is the proper procedure to be followed from now on.

Next Mr. Lorenz asked the Board to sign a document he prepared that stated the Town of Spencer would be able to provide the wastewater service required to develop property along the 43 Corridor. He stated that according to the engineers, the size of the line, the capacity, and the location are all designed to enhance all of the proposed area for development. The document would be part of the EC Grant application. Next, Denise Shaw stated that HWC who were the engineers on the planning of this project for the Economic Development Corp, strongly advise that the town get an aerial survey of the area at this time since there is no foliage on the trees. She estimated that the cost for this survey would run approximately \$1,000.00.

Jon Stantz made a motion to authorize Denise Shaw to proceed with hiring HWC Engineering to provide a aerial survey for the sanitary sewer site location, estimated at \$1,000.00, with the understanding that if it comes in higher, the town will pay for it. The motion was seconded by Cynthia Hyde and passed 3-0.

Dean Bruce made a motion to sign the letter of commitment to the Owen County Redevelopment Committee for infrastructure requirements to the Sargent property. The motion was seconded by Jon Stantz, and passed 3-0.

IN THE MATTER OF OLD BUSINESS

Jon Stantz announced there will be a Ground Breaking Ceremony to kick off the State Road 46 Project with the INDOT officials to be held at 10:00 a.m. on March 8th. It will take place next to the intersection of SR 46 and the W. Jct. ST 67-US 231. In case of inclement weather, we will relocate to the Municipal Building (old fire bay).

In the matter of time sheets, the Clerk Treasurer reported that the test plan has not been fully implemented at this time. She will work with the Departments to make sure they understand what needs to be reported, and a method for reporting. At issue, is whether or not, an employee is required to take a meal break, therefore would have to have a waiver signed. Cheryl Moke will look into this. Also she will look into the specific requirements for daily time keeping.

To summarize, Jon Stantz stated that the police and street departments, will be paid for 10 hour work days which include their time off of lunch. Shelly Edwards will be paid for 8 hour work days. Further investigation into the requirement for the other Sewer employees will determine if a waiver is necessary for them to give up their lunch break.

IN THE MATTER OF NEW BUSINESS

Jon Stantz stated with the onset of spring, the town experiences a number of issues regarding parked cars, trash, and other problems, will take a concerted effort to correct these issues. He suggested that the ordinances be reviewed to ensure better enforcement.

IN THE MATTER OF CLAIMS

Approval of Claims will be deferred until the next meeting.

IN THE MATTER OF ADJOURNMENT

Jon Stantz motioned to adjourn at 8:50 p.m. seconded by Cynthia Hyde and the motion passed 3-0.

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Cynthia Hyde, President	Jon Stantz, Vice-President	Dean Bruce, Board Member

Attest:_____

Cheryl Moke, Clerk-Treasurer